



## INTERNATIONAL INDIAN PUBLIC SCHOOL – RIYADH

07 November 2024

REF: IIPS/PRL/24-25/103

### Registration for Sibling / Staff ward Admission (2025 – 2026)

Dear Parents,

We wish to inform you that the Registration for Sibling / Staff ward Admission to the academic year 2025 - 2026 will be from Sunday 10 November 2024 to Thursday 28 November 2024.

*Prospective parents can collect the pre-numbered registration form from the school office during weekdays between 8.30 a.m. and 1.30 p.m. by paying a fee of SR.57.5/-(Inclusive of VAT).*

### Documents required to collect the Registration Form:

- Child's Passport copy
- Child's Iqama copy

### Eligibility for admission:

- The child should be an Indian, having valid passport and Iqama.
- The age **criteria as on 31 March 2025** should be:
  - a) For Nursery, the child should be between 3 years and 3 years 6 months
  - b) For LKG, the child should be between 3 years 6 months and 4 years 6 months
  - c) For UKG, the child should be between 4 years 6 months and 5 years 6 months
  - d) For Grade I, the child should be between 5 years 6 months and 6 years 6 months

### Submission of Registration Form:

- The duly filled in registration form along with passport and Iqama copies of child and father should be submitted in the office within three days of the receipt of the registration form.
- You are requested to bring the original documents of the child for verification at the time of submission of registration form.
- Further clarification / amendment and allied guidelines in this regard will be put up on the school notice board and website periodically.

### Admissions

- *Children seeking admission in Nursery and LKG will undergo an oral assessment.*
  - *Admission for classes UKG to Grade XII is subject to the availability of seats.*
  - *Children seeking admission for classes UKG to Grade XII will have to appear for an entrance test.*
  - *Admission will be granted based on the child's performance in the oral assessment (for Nursery & LKG), Entrance test (for UKG to GRADE XII).*
- ❖ *Please Note any registration after the deadline (28 November 2024) will be considered as a General Registration.*

**Further details will be provided at the time of admission.**

Looking forward to your support and cooperation.

Kind Regards,

Santhosh V Prabhakaran  
Interim Principal

